

# VCU Medical Center

Virginia Commonwealth University

## Special Services for Students

### WHAT IS SPECIAL SERVICES FOR STUDENTS?

The Office of Special Services for Students (SSS) is within the Office of the Vice President for Health Sciences that provides disability and academic support services. SSS provides services and supports to students with disabilities to have equal opportunities to benefit from all programs, services, and activities offered by VCU. SSS determines appropriate academic adjustments such as program and exam modifications, classroom accommodations, assistive technology and other aids. The office also offers a testing center in the VMI building with rooms for students who receive testing accommodation. Academic support services such as test taking, test anxiety, time management, etc. are provided to all students on the MCV Campus.

### WHY GO?

Students with disabilities are responsible for self-identification prior to requesting services and may do so at any time by presenting documentation to the Executive Director of the office of SSS. Academic support services are designed to help students develop ways to deal with the demands imposed by the health sciences curriculum and become more efficient and effective learners. For more information about our services check out our website <http://www.specialservices.vcu.edu/index.html>

### WHAT DOES IT COST?

Services are free to students. SSS will not perform psycho-educational diagnostic assessments. Students can be referred to other sources for formal evaluations if disabilities are suspected at their own cost. Referrals can also be made to Student Health and University Counseling Services.

### IS IT CONFIDENTIAL?

Disclosed information by a student is confidential and may not be released to anyone outside of SSS without your written permission. SSS adheres to professional, legal, and ethical guidelines established by professional organizations and state laws.

### HOW DO I MAKE AN APPOINTMENT?

Appointments with the academic skills counselor for help with test taking, study skills strategies, organizing information, time management and note taking strategies are scheduled by **Dawn Chinn** by either calling **827-2929** or email [chinndd@vcu.edu](mailto:chinndd@vcu.edu). If you are a student with a disability and would like to request accommodations through our office, please contact **Tricia Walker** at **828-9782** or email [pwalker3@vcu.edu](mailto:pwalker3@vcu.edu) to schedule an appointment. Students are strongly encouraged to request accommodations at least 4 weeks prior to the first day of classes.

### SPECIAL SERVICES FOR STUDENTS OFFICE HOURS.

The office is open from 8:00a.m to 5:00p.m. Appointments for students can be arranged at a later time if needed.

### LOCATION:

Our offices are located in the Virginia Mechanics Institute Building (VMI) on the 2nd floor in Suites 201— 202. VMI Building is located on the corner of 10th and Marshall Street.